



Administrative Office
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Mill Valley School District Certificated Salary Advancement Form

- April 15 – Salary Advancement Form must be received by District
- September 15 – Official Transcripts/Evidence must be received by District

Name: _____

School: _____

I am currently at Class (Column) _____ with _____ total units.
I will be advancing to the next Class (Column) for the next school year.

I certify that I will have completed the necessary coursework and submitted the “prior approval” form and official transcripts/evidence for all units (due September 15 for credit during the current year). ***Official Transcripts/evidence must be received by the District on/before September 15. No late submissions will be considered.***

Signature

Date

Note: Please refer to MVTA Contract Article 21 for guidelines on class advancement.